



Team Building- Risk Analysis and Management

Risk Analysis		Management				
Hazard/Harm	Risk severity (Initial)	Control (Eliminate/Minimise)	Action	Risk severity (residual)	SOP	Accepted
Equipment: falling form height	15	M	Undertake correct spotting techniques	5	For all elements that require spotting, make sure participants have been shown correct spotting stances and that all team members are ready to support at all times	
Environment: Hard surfaces	15	M	Make sure that all soft fall is up to regulations during monthly checks	3	-	
People: Incorrect Use (The Wall)	12	M	Inform Activity Supervisors and make sure they have read and understood SOPs for each challenge Undertake correct spotting techniques	4	Wall: Supervisor to demonstrate correct spotting technique The participants must be made aware of good spotting techniques and body posture for supporting others as they do this activity- arms up, front foot forward and ready to brace shoulders No one is to jump down from the top of the wall but all must use the platform and ramp at the back to dismount. Make sure that those at the top do not extend themselves over the wall in a way that could result in falling.	Yes
People: Incorrect Use (Spider Web)	12	M	Inform Activity Supervisors and make sure they have read and understood SOPs for each challenge	4	Spider web: Use the team to lift and support the participants on both sides of the web. Make sure the participants are not dropped. Emphasize the importance of entire team participation .	Yes
People: Incorrect Use (Acid River)	12	M	Inform Activity Supervisors and make sure they have read and understood SOPs for each challenge	4	Acid River: Spot the swinger. Do not allow sitting on shoulders. One at a time. Rocks or sticks should not be thrown to obtain the rope. Alert participants that, as with any element in which one's weight is supported by a rope, the potential for shoulder injury exists. Do not wrap rope around hands. Check stream for rocks and sticks before starting activity. Wear shoes	Yes



Team Building- Risk Analysis and Management

People: Incorrect Use (Trust Fall)	12	M	Inform Activity Supervisors and make sure they have read and understood SOPs for each challenge	4	Trust Fall: Make sure that spotters are ready for fallers before they fall by establishing clear communication Use correct spotting techniques	Yes
People: Incorrect Use (All Aboard)	12	M	Inform Activity Supervisors and make sure they have read and understood SOPs for each challenge	4	All Aboard: The group needs to be aware of all participants and be supporting each other. At the end of the activity be careful when dismounting the platform that those who are being supported by individuals or the group don't suddenly find themselves unsupported and fall.	Yes
People: Incorrect Use (Seesaw)	12	M	Inform Activity Supervisors and make sure they have read and understood SOPs for each challenge	4	Seesaw: Be careful while balancing, there is a drop. Along the hinge there is the ability to get a limb caught, do not allow participants to walk past the centre point/hinge (must get off and walk around to the other side. Don't allow participants to be underneath the log at any point, or in any way shape or form.	Yes
People: Incorrect Use (The Cage)	12	M	Inform Activity Supervisors and make sure they have read and understood SOPs for each challenge	4	The Cage: Sticks are not to be used as weapons, only as tools to get the ball out of the cage. Sticks are not to be pushed through all the way to the other side of the cage, as this could result in a team member getting injured. Do not climb the cage.	Yes
People: Incorrect Use (The Balance Beam)	12	M	Inform Activity Supervisors and make sure they have read and understood SOPs for each challenge	4	The Balance Beam: Not for pushing your team mates off, use correct spotting techniques.	Yes
People: Poor supervision	12	M	Signed off and checked during use	4	-	Yes
People: Misuse of equipment	10	E	Supervised activity	5	1 Activity Supervisor per 12 participants	Yes
People: Impairment of Supervisor	6	E	CYC Staff to look out for signs of impairment	3	-	Yes
Environment: Uneven track	6	M	On monthly check list	2	-	Yes



Team Building- Risk Analysis and Management

Environment: Natural Hazard	6	M	Make use of shelter Wear hats/sunscreen CYC Staff to be aware of changing conditions	2	Wear a hat and sunscreen	Yes
Equipment: Damage to equipment	3	M	CYC Staff to check monthly	1	Inform CYC Host of any malfunctioning equipment	Yes
<p>Emergency procedures</p> <p>Stop activity, assess situation, administer first aid, call emergency services if necessary, notify camp organisers and camp staff</p>						
Equipment			Activity SOPs			
Competencies for Activity Sign Off			<ul style="list-style-type: none"> • Be able to manage a group of participants (1:12) • Follow the Activity Instructions • Actively supervising the participants • Looking out for unsafe actions • Know where to get help/locate CYC Staff or group organizers • Technical information • Demonstrates safe spotting technique (hands up, one foot forward, ready to brace shoulders). • Demonstrates a safe trust fall sequence (placement and position of catchers, faller's body position, calls) 			
Final decision on implementing activity			ACCEPTED by CYC Director			
<p>Comments</p> <p>Circumstances can change quickly, supervisors need to be diligent in their task, and respond as needed. CYC reserve the right to close this activity.</p>						